

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

HUMAN RESOURCES DEPARTMENT



P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
Fax: (867)966-3800
Web: www.vgfn.ca

EMPLOYMENT OPPORTUNITY CARIBOU COORDINATOR

The Job:

Working as a member of the VGG Natural Resources Department team, the incumbent will coordinate political and technical working groups in a communications effort to bring about greater understanding of the Vuntut Gwitchin culture and way of life in an overall effort to ultimately protect and preserve the Arctic National Wildlife Refuge. This position will plan, coordinate, and ensure a variety of strategies, networks and functions in partnership with NGOs and public government toward the goals of educating the general public about the importance of the Porcupine Caribou Herd to the Vuntut Gwitchin cultural way of life. This position is also responsible for handling administrative functions for various working groups, departmental staff, and liaising with federal, territorial and NGO partners related to the Porcupine Caribou File both within Canada and the U.S. This will be on a one year contract bases with the option to re-apply.

Qualifications:

- Diploma or Degree (BA/BSe) in communications, political sciences, strategic planning and project management or related field (combination of skills and experience an asset)
- Knowledge of budgeting and book keeping
- Knowledge of program and event planning
- Knowledge of basic office functions

Pay Range: \$71, 978 - \$86, 384 per annum plus an excellent benefits package

Closing Date: May 15, 2018 @ 4:00 p.m. We thank all applicants but only shortlisted candidates will be contacted.

Please submit resume that includes job experience related to position to:

Malinda Bruce
Human Resource Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Phone: (867) 966-3261 ext. 256
Fax: (867) 966-3800
Email: hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posting date: May 1, 2018