

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

HUMAN RESOURCES DEPARTMENT



P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
Fax: (867)966-3800
Web: www.vgfn.ca

EMPLOYMENT OPPORTUNITY COMMUNITY RADIO COORDINATOR

6 Month Term position

The Job:

Reporting to the VGG Heritage Manager, this position is responsible for coordinating the Old Crow Community radio station and increasing Gwich'in language content by organizing and attending training, setting up broadcasting schedules, supporting broadcasters, arranging for guests, tracking broadcast programming and other related duties.

The Candidate:

Coordinates Old Crow radio station training and broadcasting to increase Gwich'in language content and local communication by:

- Arranging and attending training sessions;
- Supporting and procuring local broadcasters to develop programming;
- Developing local broadcasting schedule;
- Liaising with governments, community members and other organizations in order to promote the Old Crow radio station;
- Reporting to supervisor and Deetru' Gwinews Radio Society;
- Maintaining logs to document radio content;
- Assisting with funding proposals; and
- Assisting with reporting.

Qualifications:

- Grade twelve or equivalency;
- Knowledge, understanding and sensitivity to First Nations traditions and values;
- Strong communication skills, both oral and written;
- Ability to assist developing proposals and recommendations;
- Ability to operate radio equipment, use a computer and associated software;
- Knowledge and understanding of Vuntut Gwitchin history, culture, language and traditions.

Pay Wage: \$36 per hour, working 32.5 hours per week (6.5 hours work day)

Term of position: July to December 2018

Closing date: June 29, 2018 by 4 p.m.

For further information about this position, please contact: Megan Williams at mwilliams@vgfn.net or by calling (867) 966-3261 Ext 270

Please submit resumes that include job experience related to position to:

Malinda Bruce
Human Resources Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Phone: (867)966-3261, ext. 256
Fax: (867)966-3800
Email: hrd@vgfn.net

While qualified VGFN Citizens will be given preferences, all interested and qualified individuals are encouraged to apply.

Posted: June 15, 2018