

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation



HUMAN RESOURCES DEPARTMENT

P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
Fax: (867)966-3800
Web: www.vgfn.ca

EMPLOYMENT OPPORTUNITY

Education Director

The Job

Reporting to the Executive Director, this position manages the Education department team in delivering programs and support services to VGFN citizens enrolled in Kindergarten to Grade 12. These programs include the cultural education programs; homework tutor program; Elder in school program; student allowances programs; student incentive programs; school hot lunch program among other programs. The Director also represents VGFN in education related business with governments, partners and professionals and assists with developing and implementing strategic goals and work plans. This position also supervises the Sports & Recreation Program.

Qualifications

The ideal candidate will have a diploma in an academic field or the equivalent in experience and relevant training; Broad knowledge of government legislation regarding education; Knowledge of Yukon Education system, programs and services; Knowledge of educational issues affecting First Nation peoples both locally and nationally. The ideal candidate will need to be creative and innovative; culturally sensitive and possess management experience that includes financial and supervisory skills. Experience working in a First Nation community is an asset.

Pay Range: \$82,487 - \$107, 246 per annum plus an excellent benefit package

This is a full-time term position based on 65 hours bi-weekly. (6.5 hour workday 9:00 a.m. to 12:00 p.m. & 1:00 to 4:30 p.m.)

A detailed job description is available at: <http://www.vgfn.ca/employment>

Closing Date: November 17, 2017 at 4 p.m. We thank all applicants but only short listed candidates will be contacted.

Please submit cover letter and resume that include job experience related to position to:

Malinda Bruce
Human Resources Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Phone: (867) 966-3261 ext. 256
Fax: (867) 966-3800
Email: hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posted: November 3, 2017