



VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

HUMAN RESOURCES DEPARTMENT

P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
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EMPLOYMENT OPPORTUNITY Home & Community Care Workers

The Job: As a team member in Health and Social Programs, and reporting to the Home & Community Care Coordinator, this position is responsible for providing light housekeeping services to elders, and adults with disabilities.

Provides housekeeping services by:

- Sweeping and mopping floors
- Washing and drying dishes, pots, pans and utensils and putting away on shelves.
- Washing bathtub, toilet, sinks, and doorknobs
- Dusting furniture, shelves, and miscellaneous items
- Shaking out area rugs, vacuuming, and compiling garbage and taking to garbage bins
- Washing windows inside and out
- Washing, drying, and folding and storing clothes
- Conducting other misc. household duties unable to be done by client.

Qualifications:

- Ability to work with people from various disciplines and cultures
- Ability to problem solve
- Time management and organizational skills
- Ability to assume responsibility, prioritize tasks and meet deadlines

Condition of Employment: Criminal & Vulnerable Sector Records Checks/Pre-employment medical/ TB screening; First Aid/CPR certification or willingness to obtain; Mandatory Confidentiality is required; Willing to work flex hours.

Salary: \$52,917.00- \$63,480.00
\$31.00hr - \$37.56hr

Status: Fulltime

Posting Date: October 25, 2021

Closing Date: November 8, 2021

Please submit cover letter and resume to:

Crystal Linklater
Human Resource Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Ph: (867) 966-3261 ext. 256
Email: jobs@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.