



## **EMPLOYMENT OPPORTUNITY**

### **Christmas Events Coordinator-1**

**The Job:**

The Christmas Events Coordinator will be responsible for the coordination and administration of the 2010 Annual Vuntut Gwitchin First Nation Christmas Celebrations to be held in Old Crow December 2010.

**The Candidate:**

The ideal candidate will have proven experience in general administration, organizing activities, written and oral communication, supervising, multi-tasking, basic bookkeeping and word processing, and be willing to work as part of a team. Knowledge of Vuntut Gwitchin protocols and practices is also required. Access to a home computer is desirable.

**Wages: To Be Determined**

**Closing Date:** Monday, November 22<sup>nd</sup>, 2010 @ 4:00 p.m.

Please submit resumes that include cover letter with related experience of position to:

Cheryl Charlie  
Manager, Human Resources  
Vuntut Gwitchin Government  
Box 94, Old Crow, YT Y0B 1N0  
Phone: (867)966-3261, ext. 258  
Fax: (867)966-3800  
Email: [hrd@vgfn.net](mailto:hrd@vgfn.net)