



Employment Opportunity

ESW II - Whitehorse

(Education Support Worker)

Term position August 2013 – June 2014

Reporting to the Manager of Education this position is located in Whitehorse to provide direct support to Vuntut Gwitchin students attending high school in Whitehorse, coordinate services and programs that assist the students, liaise with parents and guardians and school personnel, and maintain an ESW office at F.H. Collins High School in Whitehorse.

Qualifications:

- Diploma or degree in an academic field, or equivalence in experience and relevant training.
- Knowledge of high school environments, and the services and supports available in the public school system
- Knowledge of high school graduation requirements and school regulations such as attendance
- Knowledge of community resources available in Whitehorse for support and activities
- Knowledge of the educational priorities of the Vuntut Gwitchin First Nation
- Ability to analyze, problem solve and resolve conflicts
- Ability to work with minimal direction and supervision
- Ability to write proposals and reports
- Ability to develop and follow budgets and to organize activities and events
- Ability to coach, mentor and counsel students

Job description is available at www.vgfn.ca

Hourly Wage: \$36.27-\$43.53 per hour; based on 65 hours biweekly.

Closing Date: **August 8, 2013 @ 4pm**

Please send your resume to:

Brenda Frost
Manager, Human Resources
Vuntut Gwitchin First Nation
Ph: (867) 966-3261 ext. 256
fax: (867) 966-3800

posted July 25/2013