



**VUNTUT GWITCHIN GOVERNMENT
HUMAN RESOURCE DEPARTMENT**

P.O. BOX 94
OLD CROW, YUKON
CANADA
Y0B 1N0

TEL: (867) 966-3261
FAX: (867) 966-3116
E-MAIL: citsi-charlie@vgfn.net
INTERNET: www.vgfn.ca

EMPLOYMENT OPPORTUNITY

Manager, Health and Social Programs

The Candidate

The ideal candidate will hold a degree or diploma in Health/Social Science, or the humanities field, or have comparable work experience combined with relevant training. The ideal candidate will have knowledge of the health and social issues faced by First Nations in the Yukon, and the principles and practices of health and social programming. Also required: abilities to understand budgets, develop policies and procedures, and communicate effectively and diplomatically, both verbally and in writing. Supervisory skills are needed.

The Job

Reporting to the Director of Health and Social Programs, this position supervises the Home and Community Care Coordinator, the Community Health Representative, and H&S Admin Assistant. Duties include administering the social assistance and support action programs, overseeing the departmental budget and the daily business of the department.

A detailed job description is available.

Salary Range: \$1777.75 to \$2132.65 bi-weekly based on 65 hours
An excellent benefit package is available.

Closing Date: Dec. 14, 2005 @ 4:00 p.m. or until filled

Please submit resumes to:

Cheryl Itsi-Charlie, Director of Human Resources
Vuntut Gwitchin First Nation
Box 94, Old Crow, YT Y0B 1N0
Ph: (867) 966-3261 ext. 253
Fax: (867) 966-3116
Email: citsi-charlie@vgfn.net

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