



**VUNTUT GWITCHIN FIRST NATION**  
**HUMAN RESOURCE DEPARTMENT**

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## **EMPLOYMENT OPPORTUNITY**

### **BACK UP JANITORS NEEDED**

The Vuntut Gwitchin First Nation Government Services Dept is looking to recruit 2 back up position of janitor for the VGFN Administration Building.

#### **Qualifications:**

- Ability to work well with others
- Ability to accept supervision
- Possess previous janitorial experience
- Organized and task oriented
- Be a team player and relate positively to all co-workers, staff and community members
- Must be reliable & trustworthy
- CONFIDENTIALITY is mandatory for this position

#### **Duties:**

- Follow cleaning procedures and schedule
- Consistently strive to maintain a clean facility
- Reports any building or equipment damage to the janitorial supervisor
- Perform deep cleaning of facilities on a regular basis
- Pick up trash from around the building on a regular basis
- And other related duties

**Closing Date: Dec. 02, 2014**

### **Please submit your name to**

HR Dept.  
Vuntut Gwitchin Government  
Box 94  
Old Crow, Yukon  
Email: [hrd@vgfn.net](mailto:hrd@vgfn.net)  
867-966-3261 ext 256