



EMPLOYMENT OPPORTUNITY
RECREATION ASSISTANT-Part Time

The Job:

The Vuntut Gwitchin Government is looking to recruit a part-time term recreation assistant, reporting to the Recreation Coordinator. This position will assist with implementation efforts of the community-based sport and recreation program including assistance with administrative and program delivery functions.

The Candidate:

Grade 10 academic with three (3) months of experience in the field through paid or volunteer service, or an equivalent combination of experience preferably in a First Nation work environment; Knowledge of program and event planning; Ability to work with minimal direction and supervision; Ability to counsel youth and act as a positive role model; Ability to create documents using Internet, E-mail, word-processing, and Excel; and knowledge of community traditions, events and holidays.

Hourly wage: \$30.30 per hour

This is a part-time term position based on 35 hours biweekly (3.5 hour workday)

A detailed job description is available at: <http://www.vgfn.ca/employment>. Please be aware the current job description under review and will be subject to changes.

Closing Date: March 10, 2015

Please submit resumes that include job experience related to position to:

Brenda Frost
Manager - Human Resources
Vuntut Gwitchin First Nation
Box 94, Old Crow, YT Y0B 1N0
Phone: (867)966-3261, ext. 256
Fax: (867)966-3800 or Email: hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posted: February 24, 2015