



**VUNTUT GWITCHIN GOVERNMENT**  
**HUMAN RESOURCE DEPARTMENT**

---

**EMPLOYMENT OPPORTUNITY**  
**RECREATION ASSISTANT**

**The Job:**

The Vuntut Gwitchin Government is looking to recruit a part-time term recreation assistant, reporting to the Recreation Coordinator. This position will assist with implementation efforts of the community-based sport and recreation program including assistance with administrative and program delivery functions.

**The Candidate:**

Grade 10 academic with three (3) months of experience in the field through paid or volunteer service, or an equivalent combination of experience preferably in a First Nation work environment; Knowledge of program and event planning; Ability to work with minimal direction and supervision; Ability to counsel youth and act as a positive role model; Ability to create documents using Internet, E-mail, word-processing, and Excel; and knowledge of community traditions, events and holidays.

**Hourly wage:** \$29.80- \$35.75 per hour, depending on experience.

This is a part-time term position based on 35 hours biweekly (3.5 hour workday)

A detailed job description is available at: <http://www.vgfn.ca/employment>. Please be aware the current job description under review and will be subject to changes.

**Closing Date:** Friday, May 10<sup>th</sup> 2013 @ 4:00 p.m. We thank all applicants but only shortlisted candidates will be contacted.

Please submit resumes that include job experience related to position to:

Pierre Comeau  
Manager - Human Resources  
Vuntut Gwitchin First Nation  
Box 94, Old Crow, YT Y0B 1N0  
Phone: (867)966-3261, ext. 258  
Fax: (867)966-3800 or Email: [hrd@vgfn.net](mailto:hrd@vgfn.net)

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posted: April 26, 2013