



**VUNTUT GWITCHIN FIRST NATION**  
**Old Crow, Yukon**  
**FINANCE & HUMAN RESOURCES DEPARTMENT**

**EMPLOYMENT OPPORTUNITY**  
**Director, Education Department (14 months term position)**

**The Job**

Reporting to the Executive Director, this position directs Education department team in delivering programs and support services to VGFN citizens enrolled in Kindergarten to Grade 12. These programs include the cultural education programs; homework tutor program; Elder in school program; student allowances programs; student incentive programs; school hot lunch program among other programs. The Director also represents VGFN in education related business with governments, partners and professionals, develops and implements strategic goals and work plans, and serves as a member of the Senior Management Team.

**Qualifications**

The ideal candidate will have a degree or diploma education or business or the equivalent in experience and relevant training; Broad knowledge of government legislation regarding education; Knowledge of Yukon Education system, programs and services; Knowledge of educational issues affecting First Nation peoples both locally and nationally. The ideal candidate will need to be creative and innovative; culturally sensitive and possess at least two years management experience that includes financial and supervisory skills. Experience in a First Nation community is an asset.

**Pay Range:** \$77,722 to \$101,039 per annum plus an excellent benefit package

This is a full-time term position based on 32.5 hours per week. (6.5-hour workday 9:00 a.m. to 12:00 p.m. & 1:00 to 4:30 p.m)

A detailed job description is available at: <http://www.vgfn.ca/employment>

**Closing Date:** Monday October 29, 2012@ 4:00 p.m. For further information about this position, please contact: Tracy Rispin [trispin@vgfn.net](mailto:trispin@vgfn.net) or by calling 867-966-3261 Ext 255.

Please submit resumes that include job experience related to position to:

Brenda Kaye  
Human Resources Assistant  
Vuntut Gwitchin First Nation  
Box 94, Old Crow, YT Y0B 1N0  
Phone: (867)966-3261, ext. 253  
Fax: (867)966-3719  
Email: [bkaye@vgfn.net](mailto:bkaye@vgfn.net)

While qualified VGFN citizens will be give preference, all interested and qualified individuals are encouraged to apply.

Posted: October 15, 2012