

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation



Human Resources Department

P.O. Box 94, Phone: (867)966-3261
Old Crow, Yukon
Y0B 1N0 jobs@vgfn.net

EMPLOYMENT OPPORTUNITY

Energy Manager

Reporting to the Strategic Lead of Stewardship and Sustainability, the **Energy Manager** works to reduce fossil fuel consumption and dependency in Old Crow. The Energy Manager's primary role is to determine, support and promote community energy priorities (including clean energy generation, energy conservation and energy literacy), and foster the collaborative participation of VGG departments, and of other agencies and governments working within Old Crow.

The Energy Manager is the champion for energy sustainability in Old Crow.

Primary Responsibilities:

- Lead the development and implementation of a Community Energy and Implementation Plan. Track and report progress.
- Coordinate clean energy generation and infrastructure projects from the pre-feasibility planning stages through commissioning.
- Use a variety of communication methods to promote progress in achieving community energy priorities and the leadership role of VGFN in reducing GHG emissions.
- Facilitate a collaborative approach within VGG to enable the participation of each department toward a common organizational mandate.
- Take a highly engaged approach to achieve meaningful community participation.
- Forge and maintain strong working relationships with other levels of government and agencies responsible for common climate change commitments and goals.
- Establish and coordinate a technical team of energy and project management professionals.
- Enable and support the participation of the Old Crow Development Corporation (OCDC) in the clean energy sector.
- Develop project plans, schedules and budgets, champion project implementation, and oversee project management, communications and spending.
- Prepare funding proposals and reports, and liaise with funding agencies.

Education, Knowledge & Experience:

- Post-secondary degree/diploma related to climate action, renewable energy, energy efficiency or First Nation governance, and/or 3-5 years of similar work experience.
- A good understanding of key issues related to energy security in the North and knowledge of national and global efforts and commitments to reduce GHG emissions.
- A good understanding of opportunities for energy efficiency and sustainability measures in the sectors of Governance, Transportation, Energy Supply, Food Supply, Buildings and Infrastructure and Waste.
- Knowledge of VGFN Final and Self Government agreements and VGFN customs and values is preferred and/or familiarity with Yukon First Nations Umbrella Final Agreement.
- Knowledge of current Canadian energy and climate change policy and funding initiatives.

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Intergovernmental Relations and Governance

- Experience developing community-led projects, with the ability to generate discussion and to understand and respond to input and concerns.

Demonstrated Skills:

- Report writing, technical document review and preparing funding proposals
- Project and financial management, and contract administration
- Proficiency in Microsoft Office
- Excellent verbal, written, presentation and communications skills

Conditions of Employment:

- Living in Old Crow and primarily in an office setting with occasional field work.
- Regular hours, but with flexibility in scheduling and hours due to unexpected issues, demands and meetings.
- Travel 2-3 times a year within Yukon. Occasional travel beyond Yukon.

Closing Date: August 2, 2022 or until filled

Please submit a cover letter and resume (one document) to:

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Email: jobs@vgfn.net