

# VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

---

## Human Resources Department

---



P.O. Box 94,  
Old Crow, Yukon  
Y0B 1N0

Phone: (867)966-3261

jobs@vgfn.net

## EMPLOYMENT OPPORTUNITY

### Manager Strategic Initiatives

The Vuntut Gwitchin Government (VGG) is currently seeking a **Manager Strategic Initiatives** to join our team in Whitehorse for a **12 month term commencing July 2022**.

Reporting to the Strategic Lead for Nation Building, the Manager Strategic Initiatives is responsible for oversight, development, and management of VGG's research and development, strategies, frameworks, policies, procedures and processes. The position is also responsible for opportunities management and the development of economic development strategies and Nation assessment in line with the VGG goals and objectives.

#### Primary Responsibilities:

- Oversees, develops and manages research and development for the VGG.
- Manages and develops research and development strategy and F3P in collaboration across VGG as required.
- Oversight and development of opportunity management solutions that improve the Nation's capacity, economies and government services.
- Management and oversight on proposal and funding agreements to ensure a strategic approach across VGG to meet the overarching and department goals and objectives.
- Development of a VGG Economic Development Strategy, programs and support with the Old Crow Development Corporation.
- Responsible for the VGG nation assessment development to track and measure success and development on a Nation level.
- Liaison with the VGFN subsidiaries and reporting requirements back to Council.

#### Essential Qualifications and Preferred Experience:

- Degree in one of the following: Business, Public Administration, Intergovernmental Relations, Indigenous Studies, Project Management Certification or the equivalent in education, experience and relevant training.
- Excellent verbal, written, presentation, communications, policy technology (applications, portals, etc.), and project management skills.
- Excellent leadership, organization and interpersonal skills.
- Strong navigator of systems with a high level of emotional intelligence.
- Knowledge of Yukon First Nations, Government of Yukon, Government of Canada and other key external partners.
- Knowledge of VGFN priorities and Gwich'in culture.
- Knowledge of research and development strategies.
- Experience in systems thinking and project management.
- Experience representing First Nations or other levels of government in a high-stakes environment.
- Experience writing policy briefings, reports and providing clear direction and advice.
- Proven experience working with diverse teams across multiple locations and entities.

# VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation



---

## Human Resources Department

---

P.O. Box 94,  
Old Crow, Yukon  
Y0B 1N0

Phone: (867)966-3261

[jobs@vgfn.net](mailto:jobs@vgfn.net)

### **Suitability and Conditions of Employment**

This position is ideally suited to a leader who thrives in a dynamic and political environment. Must be able to travel frequently (1-2 times a month) and work evenings/weekends when required.

### **Closing Date: July 1, 2022 or until filled**

Please submit a cover letter and resume (one document) to:

Human Resources Department  
Vuntut Gwitchin Government  
Email: [jobs@vgfn.net](mailto:jobs@vgfn.net)